

IFMA Chicago Meeting Minutes

Merchandise Mart – Suite 9-104

Meeting of February 1, 2006

ITEMS APPROVED

- To increase the bowl-a-thon catering menu by 9% from 2005's event.
- Sarah Wortman to serve as the Chicago Rep for the 2006 Golf Outing with NI.

ITEMS OUTSTANDING

- Online Membership Directory (McGinn/Glatz)
- New Member Reception & Annual Meeting Location (McGinn)

Present: Betty Mitchell, Sarah Wortman, Esther Diamond, Kevin Corrigan, Michael Galliani, Mary Meyer, Jerry DiCola, Gretchen McGinn, Tim Weidman, Beverly Fields, Alice Hoguession and Chris Glatz.

Absent: Dawn Hallett, Amy Swart, Steve Williams Marian Zinsky, Liz Zaczek, Tony Vuckovich, and Steve Rothmund.

Special Guests: Jeannete Scott, Joe Jenkins, Jeanne Stewart, Ken Barnabee, Sean Reynolds, Steve Callen, Jeff Boles, Pamela Coan. And Steve Callen, IFMA Foundation Regional Rep.

Called to order at 11:30 a.m.

Meeting Minutes

A motion was made to approve the meeting minutes of December 8, 2005 by Tim Weidman, Kevin Corrigan seconded the motion; all approved.

Treasurer's Report

Kevin presented the current financial status of the chapter; all approved.

President's Report

- **Welcome** - Betty welcomed everyone to the meeting including all the members of the committee. She stated that she wanted the board to be more in touch with the committee members and hence the reason for inviting everyone.
- **No-shows** – A discussion was held regarding the higher number of no-shows occurring – particularly at the lunch and learns and the recent career services workshop. No formal action was taken to address this issue at this time but it was agreed that a no-show fee would be applied to the CFM workshops as space is limited and it will sell out.
- **Golf Outing** – Betty received a request to have someone work with Northern Illinois on this year's outing. Kevin said he believex the big change they want to make this year is to solicit donations for prizes (versus buying them). All agreed this could be an issue/conflict for Chicago as that is the same time we approach our vendors for annual meeting donations. Sarah Wortman offered to serve as the rep for our chapter.
- **2006 Leadership Conference** – Alice, Tim, Michael and Jerry all shared some feedback regarding their experience. Alice shared a copy of a presentation she heard at the conference. Felt there was some good information shared on training, succession planning and more. Michael said he met the Education Chair from Boston whose chapter is experiencing about 100 attendees per meeting. He learned that national will subsidize a big speaker if it is a program that they can use in their audio seminars. Michael plans to investigate this option further. Jerry said many chapters are using online surveys for feedback (e.g., Survey Monkey) and that the successful chapter (e.g., San Diego and New York) have very clearly defined strategic plans. Tim said that although there are many chapters doing some good things, Chicago is also "ahead of the game" in many areas as well.

IFMA Foundation

Steve Callen then took a few minutes to discuss the IFMA Foundation and his role as the regional liaison. He gave an overview of the foundation's history and their current goals. Steve said he would like to have a chapter ambassador to work with him and or William Rub, the new Foundation Executive Director.

Committee Reports

Associates

No report.

Career Services

Jerry reported the resume writing workshop was very good aside from the large number of no-shows (as discussed under the president's report). The committee is in the final stages of completing their Career Services Brochure. They are also continuing to add new FM recruiters to the web site.

Communications

Gretchen reminded everyone to reply to her monthly email about checking the web for currentness. She will also be working with Chris on getting the online membership directory moving forward.

Community Service

Bev reported that things for the bowl-a-thon are set. They have 29 team captains (with 36 lanes available). Bev than asked the board for approval to improve the catering budget by 9% (to \$1,420); a motion was made by Kevin Corrigan and seconded by Alice; all approved. Bev also thanked Hallett Movers for once again providing shuttle service.

Professional Development

Tim expressed his thanks to Jeanne Stewart and Jeff Boles for their active involvement on the committee. The calendar for the year remains "full" and plans continue to move forward. Sarah Wortman also commended the committee for their outstanding efforts.

Education

Michael said that DePaul University had contacted him about promoting some of their FM programs. The first blast was a little late but now that they know how to contact us, we will assist and support their efforts.

Hospitality

Gretchen said she will be seeking out a date and venue for the new member reception as well as the annual meeting.

Membership

No report.

Sponsorship

No report.

Liaisons

No report.

New Business

None

Old Business

Online Directory – As stated above, Gretchen will work with Chris to investigate how we can get this going.

The meeting adjourned at 1:12 p.m.

Respectfully submitted,

Christine M. Glatz
Chapter Administrator